

Village of The Branch – Board of Trustees Meeting
April 11, 2017

The monthly meeting of the Village of The Branch was held in the Village Hall, 40 Route 111, Smithtown, NY 11787, at seven thirty p.m. on April 11, 2017. Mayor Delaney, Trustees Botto, Albrecht, Carro and Newman, Attorney Christopher Ring, Treasurer Mequia, Building Inspector Gerard Harris and Village Clerk Cozine were present.

Mayor Delaney called the meeting to order and lead those present in the Pledge of Allegiance at 7:33pm.

Trustee Albrecht made a **motion** to accept the minutes of the March Board of Trustee’s meeting. Trustee Botto seconded the motion. All was approved unanimously; however Trustee Carro abstained from the vote.

At this time Mayor Delaney appointed Trustees John Carro and Thomas Newman each to another 2 year term. He also appointed Trustee George Albrecht for a one year term. Clerk Cozine swore all three Trustee’s in the book.

Mayor Delaney appointed the following people:

Jerry Harris	1yr	Building Inspector
Dan Falasco	1yr	Engineer
Libby Smith	1yr	Chairman of Planning Board
Chris Ring	1yr	Attorney
Ann Mequia	2yr	Court Clerk
Joe Arico	1yr	Building Inspector
Joseph Magliato	1yr	Chairman of Board of Zoning Appeals
Christine Cozine	2yr	Clerk
Theresa Mequia	2yr	Treasurer
Theresa Mequia	2yr	Deputy Clerk
David Wetzel	5yr	Planning Board
Glenn Haberfield	5yr	Planning Board

Mayor Delaney appointed Smithtown News as the official paper and Newsday as alternate of the Village as well as Class and First National Bank as the official banks of the Village. The Village has also purchased bonds for the treasurer, clerk and justices. Mayor Delaney will keep the Work Session the first Tuesday of the month and Trustee meeting the second Tuesday of the month. He also talked about the procurement policy.

Trustee Botto made a **motion** to keep the travel reimbursement rate equivalent to the IRS standards. Trustee Albrecht seconded the motion, which was approved unanimously.

Trustee Botto made a **motion** to allow the Treasurer to make advance payments when necessary to avoid late fees or fines. Trustee Albrecht seconded the motion, which was approved unanimously.

Trustee Botto made a **motion** to allow the Treasurer and/or Mayor to be the sole signature on checks. Trustee Albrecht seconded the motion, which was approved unanimously.

Trustee Botto made a **motion** to allow attendance at NYCOM/ SCOVA meetings. Trustee Albrecht seconded the motion, which was approved unanimously.

Trustee Albrecht made a **motion** to open the Public session of the meeting. Trustee Botto seconded the motion. All in favor.

Phil Antonucci, resident 8 Cresthill Place, asked when will work commence at Rte. 111? Mayor Delaney said DOT statewide is holding back funds so waiting to go to bid on it. Target date is Fall 2017. Mr. Antonucci also inquired that with the grant money obtained, would we consider making a walkway area? Mayor Delaney answered 15 feet of property is State property, so we can't do anything until the actual transfer of ownership takes place. He also inquired about speed bump on Mt. Pleasant, will we do any others? Mayor said no since further down the road by the cemetery is Town of Smithtown and drag races no longer happen.

Marianne Howard, Director Smithtown Historical Society, wanted to let Board know that the filed Board of Health application came back incomplete. Just needed one extra thing put on application, which they did.

Approved Sweet 16 party 10/28/17 as an Affair \$75 fee
Conditional Approval 1st Birthday party 5/20/17 as an Affair \$75 fee (There was a Communion booked same day, however Marianne thought it was cancelled, so need to get back to us to let us know. If it is cancelled then all is good)

Trustee Albrecht made a **motion** to close the Public session of the meeting. Trustee Botto seconded the motion. All in favor, approved unanimously.

Treasurer's Report

Treasurer Mequia distributed her reports and reported that:

- Proposed adjustments for the current budget.
- Bond Anticipation Note, closing is April 14th.

Trustee Botto a **motion** to accept the Treasurer's Report as submitted and direct the Treasurer to pay all the bills on Abstract # 2 totaling \$. Trustee Albrecht seconded the motion which was approved unanimously.

At this time Mayor Delaney asked the Clerk to put a public notice in the paper to advertise to have Budget Hearing on April 25th 2017.

Building Inspector's Report

Building Inspector Harris reported that:

- 2 CO's and CC's issued, 9 building permits issued, 1 sign permit
- 7 Complaints/concerns – potholes, water table, tree leaning- dead, tree on Village ROW dead, unregistered equipment on Acadia property, canopy/sign at Branch Funeral Home, compactor incident at Uncle G's.

Attorney's Report

Attorney Ring reported that:

- Sonnenberg snow contract expires 9/30/17
- Sonnenberg drainage contract expires 9/30/17.
- Brothers Waste contract expires in August 2017
- Sonnenberg landscape contract is up for one year renewal.
- Final Bond documents need to be signed by Village
- 4 fines paid to Justice Court , 3 fines dismissed
- Mayor Delaney asked attorney Ring to put a letter together about residents putting things in ROW(right of way), that it will be at their own risk.

Trustee Carro's Report

Trustee Carro had nothing to report since this was first meeting as Trustee

Trustee Botto's Report

Trustee Botto reported that:

- Need to put bid in paper for roof.
- Gave the architect plans for Village Hall.

Trustee Newman's Report

Trustee Newman reported that:

- Met with head of Public Safety, John Valentine and the Mayor. Mr. Valentine advised the Village that it is open 24hrs/7days a week and to call with any problems and they will dispatch someone to check it out and process a report. If you can get 2 people to collaborate and sign an affidavit, they can call SPS for zombie homes and not be charged for that service. They will continue with all night parking checks.
- 2 Dogwood was summonsed by SPS for garbage pails & medical waste
- Need to bill SHS for Public Safety service, Treasurer needs to send them a bill.
- Trailers are at Uncle G's, do we want to make that a requirement of the site plan?
- Need to come up with language for Code regarding wood in front yards.
- Monahan's trailer still in front yard with graffiti, asked Building Inspector to issue NOV.
- 270 N Country Rd. has debris and furniture outside at curb, have Building Inspector check it out.

Trustee Albrecht's Report

Trustee Albrecht reported that:

- Lights out at Plaza, and Clearbrook. They have been reported to Welsbach.
- Numerous patchwork is being done, 4 on Hemlock
- Need to get together with Attorney Ring
- Wants chevron on Mt. Pleasant to be more reflective (new standard).

Mayor Delaney's Report

Mayor Delaney reported that:

- Rte. 111 DOT moved the stop line 5 feet further into oncoming traffic. Called Flanagan and Kennedy's office.
- Need further clarification on fuel facility, if it's emergency use or every day use.
- John Evans is now the contact at FES, no longer dealing with Ulysses.

- Asked Trustee Carro to look over block party applications for possible revision.

Trustee Botto made a **motion** to award street sweeping bid to Quintal Contracting. Trustee Albrecht seconded the motion, which was approved unanimously.

Trustee Albrecht made a **motion** to advertise for a public hearing for budget review . Trustee Botto seconded the motion, which was approved unanimously.

Trustee Albrecht made a **motion** to close the meeting. Trustee Botto seconded the motion, which was approved unanimously. The meeting was adjourned at 9:22 pm.

Respectfully submitted,
Christine Cozine
Village Clerk