

Village of The Branch – Board of Trustees Meeting  
September 11, 2018

The monthly meeting of the Village of The Branch was held in the Village Hall, 40 Route 111, Smithtown, NY 11787 at seven thirty p.m. on September 11, 2018. Mayor Delaney, Trustees Carro, Newman, and Botto, Treasurer Mequia, Building Inspector Arico, Village Attorney Ring and Village Clerk Cozine were present.

Mayor Delaney called the meeting to order and lead those present in the Pledge of Allegiance at 7:33 pm.

Mayor Delaney asked for a motion to accept the minutes of the September work session minutes. Trustee Newman made the **motion** and Trustee Botto seconded the **motion**. All in favor and was approved unanimously.

Mayor Delaney asked for a motion to accept the minutes of the August BOT meeting. Trustee Carro made the **motion** and Trustee Botto seconded the **motion**. All in favor and was approved unanimously.

#### **Treasurer's Report**

Treasurer Mequia reported that:

- Went from 19 outstanding tax bills down to 11.
- Staples credit card had over \$3,000 in fraudulent charges made on it. Working with Staples to get it rectified and will make a report with SCPD.

Trustee Botto made a **motion** to accept the treasurer's report as submitted and direct treasurer to pay all the bills on Abstract # 2140 totaling \$ . Trustee Carro seconded the **motion** which was approved unanimously.

At this point, Mayor Delaney opened meeting to public:

Libby Smith – Judges Lane resident noted that trees were removed at 2 Oak Tree Drive and it wasn't on the landscaping plan from Group Home. Clerk Cozine mentioned that Carolyn from AHRC will provide us with reasoning why they cut down the trees. According to Trustee Newman and Trustee Carro trees 8 inches or more in diameter, need permit to be taken down. Ms. Smith just wants to make sure we can get some kind of screening put into the place of the removed trees.

#### Special Use Permits

Baptism 11/18/18 Affair \$75 approved – Smithtown Historical Society

Baby Shower 11/11/18 Affair \$75 Approved – Smithtown Historical Society

Blues Festival 10/5/18 Affair \$75 Approved – Smithtown Historical Society

Trustee Newman asked Clerk Cozine to remind Pyra from SHS about the 60 day advance notice. At this time the public portion of the meeting was closed.

### **Attorney Ring's Report**

Attorney Ring reported that:

- Extension agreement was sent to Brothers Waste for Leaf and Brush pickup, but hasn't been returned yet. Will send another reminder letter.
- Prepared Notice to Bidders for the streetlight underground maintenance contract. Clerk Cozine will place the ad in Newsday and Smithtown News to be opened at 1pm on October 9, 2018.
- Sent Sonnenberg renewal for snow plowing contract.
- All paperwork for Local Law #5 done and will be sent to NY State.
- Gave Mayor Delaney letter to sign to acknowledge no conflict of interest for Fire contract.
- Also supplied Mayor Delaney with the contract for Fire District protection \$353,682.96.
- Justice Court – 9 Branch showed up with his attorney.

Trustee Carro made a **motion** to publish street light maintenance for underground work bid from October 1, 2018- September 30, 2019. Mayor Delaney seconded the **motion** which was approved unanimously.

Trustee Carro made a **motion** to accept the Fire District contract for 2018-2019. Mayor Delaney seconded the **motion** which was approved unanimously.

### **Trustee Carro's Report**

Trustee Carro reported that:

- Checking out the lights along Route 111, three of them were reported out.
- Checking website to FES with reference number to see how long it takes to get down.

### **Trustee Newman's Report**

Trustee Newman reported that:

- Asked Clerk Cozine to get George Grabe's phone number to contact him.
- Would like a list of Emergency contact phone numbers to be able to provide neighbors when needed.
- Need to trim trees so we can put up new "No Parking" signs at Village Hall.
- Need Attorney Ring and Inspector Arico's car information to pass along to Public Safety so they won't get ticketed at Village Hall.

### **Trustee Botto's Report**

Trustee Botto reported that:

- Having 12 copies of plans made up.
- Should have bid ready for next month's meeting.

### **Building Inspector's Report**

Building Inspector Arico reported that:

- Car parked in front of Roadside has been removed.
- 47 Mt. Pleasant, the ramp meets Village Code.

- Karen Sylvestre will get a report regarding the commercial truck parked at 47 Mt. Pleasant.
- Phan Noodles has a work stop order.
- Karen Sylvester went to Jacks Tobacco to speak to them about the overflowing dumpster.
- Chamber of Commerce reached out to Inspector Arico about using Acadia's parking lot for a festival.
- Attorney Ring to send letter to Jacks Tobacco regarding dumpster.
- Mayor Delaney asked Inspector Arico to summons illegal banners on store fronts.
- Found a \$4,000 check from Acadia that was never cashed, so gave it to Treasurer Mequia to deposit.

### **Trustee Albrecht's Report**

Trustee Albrecht was not present to report:

### **Mayor Delaney's Report**

Mayor Delaney reported:

- Will follow up on the Grand Opening letter to new businesses.
- Cesspool is in front of the house at 24 Dogwood. Will be meeting with homeowner on September 12, 2018 with Engineer Falasco.
- Pickup dates for Leaf/Brush are as follows: Week of October 15, November 26, and December 10.
- Newsletter almost completed, please make any changes you see fit.

Mayor Delaney made a **motion** to close the meeting. Trustee Carro seconded the **motion** which was approved unanimously. The meeting was adjourned at 9:15 pm.

Respectfully Submitted,

Christine Cozine  
Village Clerk

