

Village of The Branch – Board of Trustees Meeting
November 13, 2018

The monthly meeting of the Village of The Branch was held in the Village Hall, 40 Route 111, Smithtown, NY 11787 at seven thirty p.m. on November 13, 2018. Deputy Mayor Carro, Trustees Albrecht, and Botto, Treasurer Mequia, Building Inspector Arico, Village Attorney Ring and Village Clerk Cozine were present.

Deputy Mayor Carro called the meeting to order and lead those present in the Pledge of Allegiance at 7:31 pm.

Deputy Mayor Carro asked for a motion to accept the minutes of the November work session minutes. Trustee Albrecht made the **motion** and Trustee Botto seconded the **motion**. All in favor and was approved unanimously.

Deputy Mayor Carro asked for a motion to accept the minutes of the September BOT meeting. Trustee Botto made the **motion** and Trustee Albrecht seconded the **motion**. All in favor and was approved unanimously.

Treasurer's Report

Treasurer Mequia reported that:

- Redid the September Financials and emailed them PDF to the Board.
- Two new tax payments were received in October (1 of them was for 2 years.)
- The auditors were here and now need to reschedule for after Thanksgiving.

Trustee Albrecht made a **motion** to accept the treasurer's report as submitted and direct treasurer to pay all the bills on Abstract # 2142 totaling \$116,147.46. Trustee Botto seconded the **motion** which was approved unanimously.

Special Use Permits – Smithtown Historical Society

8/9/19 Carshow 10-5pm Approved Affair
12/1/18 Heritage Christmas Fair 12-5 pm Approved Affair
5/11/19 Sweet 16 3-9 pm Approved Affair
9/27-29/19 Dog Kennel Club 9-5pm Approved Affair

Victoria mentioned that a potential customer wanted to rent the Brush Barn for a rehearsal dinner in June and wanted to have a 20x20 tent with a sub floor.

At this point, Deputy Mayor Carro opened meeting to public:

Brian Monahan – 1 Oak tree Drive, inquiring about the landscaping plans at the group home located at 2 Oak Tree Drive. His issue is with head lights shining into the house, specifically his children's bedrooms. Deputy Mayor Carro is aware of the problem and understands his concerns. Mr. Monahan wants a say in the plantings the group home plans to do. Mr. Monahan also indicated he is still having parking issues with the contractors being used by group home

and doesn't want to police the neighborhood. He also wanted the Board to not take just one residents complaint and jump into action.

Libby Smith – Planning Board Chairman, wanted to inform the Board that Acadia was coming before the Planning Board for final approval for the snow removal equipment storage. Also that 2 Oak Tree has received an extension to appear before them at the November Planning Board meeting.

Attorney Ring's Report

Attorney Ring reported that:

- Sent a letter to Library and has heard back that they are sending letter to their attorney.
- Received a fully executed contract from Sonnenberg for snow plowing extension.
- Justice Court – 3 cases dismissed, 3 trials(2 ruled by Judge; ruled on his decision), 3 adjournments
- Received consent to change attorney form for 9 Branch Dr; no longer being represented by an attorney.

Trustee Albrecht made a **motion** to accept the lowest responsible bidder from NY Trenchless for the underground electric contract. Trustee Botto seconded the **motion** which was approved unanimously.

Trustee Albrecht made a **motion** to change December Board of Trustees from December 11, 2018 to December 18, 2018. Trustee Botto seconded the **motion** which was approved unanimously.

Trustee Botto made a **motion** to put the bid out on renovation of Village Hall from NY Trenchless for the underground electric contract. Trustee Botto seconded the **motion** which was approved unanimously.

Trustee Carro's Report

Trustee Carro reported that:

- 24 Dogwood – Dan Falasco is coming in December to let us know his findings.
- Still waiting on Attorney Ring for answers regarding Park fund.

Trustee Newman's Report

Trustee Newman was not present to report

Trustee Botto's Report

Trustee Botto reported that:

- Ready to put bid in paper for Village Hall renovation.

Building Inspector's Report

Building Inspector Arico reported that:

- 6 new building applications
- Met with Carvel owners and they have partial Board of Health approval. Food management is approved, now just waiting for more seating.

- Met with Phan Noodle owners, they have a stop work order. Trying to help them along. There is a language barrier and they are from NYC so not familiar with rules out here.
- Met with Chris and Pelops Damiano's at the 222 Building.
- Old Hallmark store is being demo'd and Acadia is looking to put in 2 stores in the 1 space.
- Cabo Fresh has their CO, will do a grand opening at a later date. They put tables outside and let the owner know that it's not allowed in Village.
- SHS proposed tent renter needs to make sure its fire retardant =. If it has open walls, then need a tent permit.
- 301 Middle Country Road – looks like it will be a group home, but haven't received a letter informing us yet. Since its located in the Historic District, the rules are more restrictive.
- Swimming pools – the Village uses NYS Code.

Trustee Albrecht's Report

Trustee Albrecht reported that:

- Went to Dogwood to mark out 2 spots for asphalt patching
- 3A Dogwood and Spruce lights are on due to rain and solar sensor
- Dogwood Drive is heavily travelled by trucks and school buses, the road has recently been in bad shape.
- Ingram Court also has a small patch job that needs to be done.
- Birchbrook was left out of the drainage information from the Town of Smithtown. Never received in writing report about the drains that might have damage or might need extra work.
- Asked Attorney Ring about road moratorium on Plaza Drive. Ring advised we need to do a local law to do that, but would look into that.
- We currently have no asphalt or drainage contract. It is possible that shared services will take care of that.

Mayor Delaney's Report

Mayor Delaney was not present to report.

Trustee Botto made a **motion** to close the meeting. Trustee Albrecht seconded the **motion** which was approved unanimously. The meeting was adjourned at 8:42 pm.

Respectfully Submitted,

Christine Cozine
Village Clerk

