

Village of The Branch – Board of Trustees Meeting
September 13, 2016

The monthly meeting of the Village of The Branch was held in the Village Hall, 40 Route 111, Smithtown, NY 11787, at seven thirty p.m. on September 13, 2016. Mayor Delaney, Trustees Botto, Buonaiuto, Donnelly and Newman, Treasurer Mequia, Attorney Chris Ring, Building Inspector Gerard Harris and Village Clerk Cozine were present.

Mayor Delaney called the meeting to order and lead those present in the Pledge of Allegiance at 7:30 pm.

Trustee Newman made a **motion** to accept the minutes of the September work session minutes. Trustee Donnelly seconded the motion. All in favor and was approved unanimously.

Trustee Newman made a **motion** to accept the minutes of the August Board of Trustees minutes. Trustee Botto seconded the motion. All in favor and was approved unanimously.

Treasurer's Report

Treasurer Mequia reported that:

- 13 parcels outstanding for taxes
- 2nd request went out for sign permits; few have come in so far.
- Kicking around dates with auditors.

Trustee Donnelly made a **motion** to accept the Treasurer's Report as submitted and direct the Treasurer to pay all the bills on Abstract # 2116 totaling \$44,556.22. Trustee Botto seconded the motion which was approved unanimously.

Building Inspector's Report

Building Inspector Harris reported that:

- 5 building permits issued, 1 sign permit
- 2 Notice of Violations: 6 Plaza Drive – dead tree and 267 E. Main Street - sign
- 1 Summons – Gator – property maintenance; repeat of overflowing roll off dumpster

Inspector Harris also gave the Mayor and Board a proposal from Sean Gilligan of Mobilitie asking for a permit application to put a large pole 120 feet high with a base of 44 inches located on Terry Road in the Village. The Board needs to review the information and make a decision.

Trustee Newman also stated that he has reviewed all the information about size, business hours etc... for sandwich boards and will put together language for the board to use going forward. Thinks we need to contact the property managers regarding the sandwich boards.

At this time, the meeting was opened to the Public:

Brad Harris, President of Historical Society, read his letter that he sent to Mayor Delaney about how he has made every effort to comply with the Board. They have eliminated weddings, and unruly parties, time changed to 9pm off property instead of 10pm, hired public safety to be at events. The C/O request caught them by surprise and are working to fix that. The Board of Health wants surveys of 2.9 acres and approximately \$25,000 to do changes to the sanitary system. Had the electrical inspection done in July, and at the time Trustee Newman asked him to

look into the efficiency and capacity of the central AC which could help them keep their doors closed.

Mr. Grimm, resident of Judges Lane, asked about how many special use permits are there for Historical Society. He questioned why the Italian Football Wedding didn't need a special use permit and it was explained to him by Marianne Howard, that it is an educational event which currently doesn't require a permit for. At this time Mayor Delaney jumped in and explained what the Board is planning to do with the Code. The Village is currently reaching out to all organizations within the Historic District and hoping to have a public hearing in November about Code changes.

At this time, the meeting closed to the public.

Attorney's Report

Attorney Ring reported that:

- FES agreement side letter, Chris Made few minor changes, still waiting to hear back from lawyers in London.
- Getting specs together for Welsbach bid
- Reached out to Pearlman's fiduciary to let them know his property needs maintenance.
- Justice Court – paid reduced fines for guilty pleas and warned residents the fines have now gone up.
- No esthetic obligation regarding the retaining wall on Dogwood, we are the owners and all we have to do is preserve life and property.

Trustee made a **motion** for Mayor Delaney to sign the FES contract once the paperwork is completed. Trustee Buonaiuto seconded the motion. All in favor and approved unanimously.

At this time Trustee Buonaiuto left the meeting at 8:08pm, he was very ill.

Trustee Donnelly's Report

Trustee Donnelly reported that:

- Last sweep went well.
- 2016-2017 Leaf & Brush dates are as follows: week of Oct 24th, Nov 14th, Dec 12th and Christmas tree pickup is Jan 23rd.
- Drainage other than Dogwood – need a spreadsheet from Village Engineer, Dan Falasco to get us information about all the drains for budgetary purposes.
- September 19-20th repaving Rte. 111
- Crack seal please remind Dan Falasco

Trustee Donnelly made a **motion** for emergency resolution to use our drainage contractor through Monday the 19th. Mayor Delaney seconded the motion, which was approved unanimously.

Trustee Donnelly made a **motion** to extend the Sonnenberg Drainage contract for one more year under the same terms. Mayor Delaney seconded the motion, which was approved unanimously.

Trustee Donnelly made a **motion** to go to bid for sweeping contract with same specs as before. Trustee Botto seconded the motion. Trustee Newman abstained. Mayor Delaney, Trustee Buonaiuto and Trustee Botto all voted yes, so it passed.

Trustee Donnelly made a **motion** to extend the Sonnenberg Snow contract for one more year under the same terms. Mayor Delaney seconded the motion, which was approved unanimously.

Trustee Donnelly made a **motion for** continuation of services for Drainage contractor if not allowed to go to bid. Trustee Botto seconded the motion, which was approved unanimously.

Trustee Donnelly made a **motion** to extend the Leaf & Brush contract for one more year under the same terms. Trustee Botto seconded the motion, which was approved unanimously

Trustee Botto's Report

Trustee Botto reported that:

- Working on Carbon Monoxide detector for Village Hall.
- Meeting with a resident on Terrace Lane about water matter was postponed.

Trustee Newman's Report

Trustee Newman reported that:

- 1 Oak tree Drive requested the No Parking sign be moved off his property; looking for a new spot for them, working with the contractor and should be done by end of the week.
- New ticket books to Public Safety have been issued.
- Gator roll off dumpster has been ticketed because it was overflowing
- Would like the Board to be notified of any road opening permits that we receive in the Clerk's office.

Trustee Buonaiuto's Report

Trustee Buonaiuto reported that:

- Berkley, Oxford, Cambridge lights fixed. Looking into Clear brook issue.

Mayor Delaney's Report

Mayor Delaney reported that:

- Looking for feedback on the Fall Newsletter, please reply by Friday.
- Asked Clerk Cozine to contact NYMIR to let them know about the sinkhole situation on Dogwood.
- Asked Clerk to make sure we add "additional insured" language to the Special Use Permits forms.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the Smithtown Historical Society on October 2nd. Trustee Donnelly seconded the motion, which was approved unanimously.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the Smithtown Historical Society for a Wedding on October 8th. Trustee Donnelly seconded the motion, which was approved unanimously under the condition that Public Safety is there to supervise.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the Smithtown Historical Society on October 15th. Trustee Donnelly seconded the motion, which was approved unanimously.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the Smithtown Historical Society on October 29th. Trustee Botto seconded the motion, which was approved unanimously.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the Smithtown Historical Society on November 19th. Trustee Botto seconded the motion, which was approved unanimously.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the Smithtown Historical Society on December 2nd. Trustee Botto seconded the motion, which was approved unanimously.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the Smithtown Historical Society on December 3rd. Trustee Botto seconded the motion, which was approved unanimously.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the Smithtown Historical Society on December 17th. Trustee Botto seconded the motion, which was approved unanimously.

*** All of the eight SHS Special Use Permits were also only approved with a note letting SHS know that they are NOT exempt from Chapter 85-17 of the special use permit code.***** Clerk Cozine will put that notation on each of the permits when she sends them back approved.

Mayor Delaney made a **motion** to approve the following Special Use Permit from the St. Patrick's Church to hold a block party on September 24th. Trustee Donnelly seconded the motion, which was approved unanimously.

Trustee Donnelly made a **motion** to close the meeting. Trustee Botto seconded the motion, which was approved unanimously. The meeting was adjourned at 9:30 pm.

Respectfully submitted,
Christine Cozine
Village Clerk