

Village of The Branch – Board of Trustees Meeting  
December 8, 2020  
Track #28

The monthly meeting of the Village of The Branch was held at 40 Route 111, Smithtown, NY, seven thirty p.m. on December 8, 2020. Mayor Delaney, Trustees Carro, Ryan, Botto and Damm, Treasurer Mequia, Village Attorney Ring, and Village Clerk Cozine were present.

Mayor Delaney called the meeting to order at 7:39 pm with the pledge of allegiance.

Trustee Carro made a **motion** to accept the December 2020 Board of Trustees work session minutes and Trustee Botto seconded the motion. All are in favor, approved unanimously.

Trustee Botto made a **motion** to accept the November 2020 Board of Trustees minutes and Trustee Carro seconded the motion. All are in favor, approved unanimously.

### **Treasurer's Report**

Treasurer Mequia reported that:

- Auditor's will be in on Thursday.
- Received a delinquent tax payment today.

Trustee Ryan made a **motion** to accept the treasurer's report as submitted and direct treasurer to pay all the bills on Abstract #2167 totaling \$131,104.10. Trustee Carro seconded the **motion** which was approved unanimously.

### **Attorney Ring's Report**

Attorney Ring reported that:

- Local Law #6 was filed with the State.
- Sent letter to SCWA regarding responsibility of road opening permit repair.
- Sent letter to RS Abrams
- Discussed letter from Judge Crecca on Village Courts being put on pause for the time being. Feels it will change again before our next Court session in January.
- Wished everyone safe and happy Holiday.
- Mayor Delaney mentioned he will need help with wording for fence code revision.

### **Trustee Ryan's Report**

Trustee Ryan reported that:

- House on Saltbox has extremely bright LED lights shining into neighbor backyards. Asked Building Inspector Arico look into it.
- Drove around the Village checking all the fences

### **Trustee Carro's Report**

Trustee Carro reported that:

- #3 Magnolia Lane resident that complained about brush in front of church property, has been cleaned up by church.
- Tire marks on apron of Santelli residence from the Dogwood paving job. Will see that it gets fixed.

### **Trustee Botto's Report**

Trustee Botto reported that:

- Brush pick up went well this past week, next one will be the week of December 14<sup>th</sup>, 2020.
- Sonnenberg Nurseries reported back to Roger that Clearbrook residents wanted patch work done on their street. Trustee Botto said he would drive by and check it out, but Board felt they will be paving their street in Spring and don't feel its necessary due to the fact winter is around the corner.

Mayor Delaney made a **motion** to open meeting to the public. Trustee Damm seconded the **motion**. All are in favor, approved unanimously.

Steve Hanuszek, 24 Dogwood Dr resident, wanted to thank the Village personally for fixing the retaining wall located on his property and to let them know how much he appreciated them for making it happen. The Villages effort is greatly appreciated. HE has been getting nice feedback from neighbors how nice it looks.

Libby Smith, Chairman of Planning Board wanted to update Board no noise at Garden Grill this past month. The only thing on the horizon for Planning Board is 289 E Main Street coming back or final approval and 202 E Main Street coming in once Vincent Trimarco hands in the plans.

Mayor Delaney made a **motion** to close public meeting. Trustee Botto seconded the **motion**. All are in favor, approved unanimously.

### **Building Inspector's Report**

Building Inspector Arico not present to report:

### **Trustee Damm's Report**

Trustee Damm reported that:

- Checking out fences in the Village to discuss revising fence code
- Sutton Place private road? Yes

### **Special Use Permits:**

10/16/21 Craft Fair SHS - Approved

05/29/21 Craft Fair SHS - Approved

### **Mayor Delaney's Report**

Mayor Delaney reported that:

- Read into record Resolution for LGS1 retention schedule.

**: RESOLVED, By the Board of Trustees of the Village of The Branch that Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. FURTHER RESOLVED, that in accordance with Article 57-A:**

**a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein;**

**b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.**

Trustee Botto made a **motion** to adopt the LGS1 record retention. Trustee Carro seconded the **motion**. All are in favor, approved unanimously.

Mayor Delaney made a **motion** to close the meeting at 8:20pm. Trustee Carro seconded the **motion** which was approved unanimously.

Respectfully Submitted,

Christine Cozine  
Village Clerk